

FLEXIBLE SPENDING ACCOUNT (FSA) CLAIM FORM

Employer Name:		E-mail (Opt.):	
Employee Name:		SSN#:	XXX-XX-_____
Employee Address:		PHONE:	()

Please send reimbursement to me as follows: Check Deposit into Bank Account on file

New or **Changed** Banking Information

Bank name: _____ Routing # _____ Acct # _____

Description of Claim Submission					
This information must be completed					
Date of Service MM/DD/YY	Patient Name	Relationship	Name of Provider	Description of Service	Claim Amount
					\$
					\$
					\$
					\$
					\$
					\$
					\$
Total:					\$

DEPENDENT CARE (Day Care) CLAIMS							
Date of Service From	To	Dependent Name	Age	Dependent Care Provider Name	Dependent Care Provider Address	Provider Tax Id#/SS#	Claim Amount
							\$
							\$
							\$
Total:							\$

TRANSPORTATION/MILEAGE CLAIMS								
Date of Service From	To	Dependent Name	Destination/Description	Number of Miles	X .17 per mile <small>Subject to change</small>	OR Gas \$	Tolls & Parking	Claim Amount
								\$
								\$

EMPLOYEE'S CERTIFICATION FOR REIMBURSEMENT

I certify that the expenses for reimbursement requested from my accounts were incurred by me (and/or my spouse and/or eligible dependents), were not reimbursed by any other plan, and, to the best of my knowledge and belief, are eligible for reimbursement under my Reimbursement Plans. I (or we) will not use the expense reimbursed through this account as deductions or credits when filing my (our) individual income tax return.

Any person who knowingly and with intent to injure, defraud, or deceive any insurance company, administrator, or plan service provider, files a statement of claim containing false, incomplete or misleading information may be guilty of a criminal act punishable under law.

Employee Signature: _____ **Date:** ____/____/____

Send completed Claim Form & Supporting Documentation via Fax at: 952-449-3619

By mail: Kereon HSA, 1161 Wayzata Blvd. East, #184, Wayzata MN 55391

Or via Email: Claims.kereon@KereonHSA.com